



OWN:-BHGCE/Prin./Circular/2026/123

Date:- 19/05/2026

CIRCULAR

Subject: Energy Saving Initiative.

Dear All,

This is to inform all the teaching & non-teaching staff members along with the supportive staff & students that our institute is committed to promoting energy conservation and reducing unnecessary energy consumption on campus.

In view of increasing energy requirements and environmental responsibilities, everyone is requested to actively participate in electricity energy-saving practices within the institute premises.

All are instructed to follow the below guidelines strictly:

1. Switch off lights, fans, air conditioners, projectors, computers, and other electrical equipment when not in use.
2. Ensure classroom and office electrical appliances are turned off before leaving the room.
3. Use air conditioners only when necessary and keep doors/windows closed while operating AC units.
4. Avoid unnecessary charging of personal electronic devices during institute hours.
5. Laboratory equipment and machinery should be operated only as per academic or official requirements.
6. Make maximum use of natural light and ventilation during daytime.
7. Report any electrical faults, power leakage, or wastage immediately to the Maintenance Department.
8. Students and employees are requested to cooperate in maintaining an energy-efficient campus environment.
9. If any employee or student is found misusing electricity or wasting electrical energy unnecessarily, the management reserves the right to take appropriate disciplinary action against him/her.

Energy conservation is not only a responsibility but also a contribution toward environmental protection and sustainable development of the nation.

Your cooperation and support in this initiative will be highly appreciated.

Thanks & Regards,


Dr. Vimalkumar N. Patel

Principal

Copy to :-

- All Notice Boards
- Institute website

